Volunteer Sign-Up Form
New Jersey Folk Festival

The New Jersey Folk Festival is an annual, outdoor celebration of the traditional music, crafts and foods of New Jersey. It is produced entirely by students through the American Studies Department at Rutgers University. This year’s festival will be held Saturday, April 28, 2007, 10am-6pm, on the Douglass Campus, Eagleton Institute Grounds, George Street and Ryders Lane, New Brunswick. Detailed info can be found on-line at http://njfolkfest.rutgers.edu or call 732/932-5775 for a festival flyer.

WE NEED YOU! The continued success of the festival depends in large part on its 250 volunteers who generously give their time each year. The majority of volunteer positions are for Saturday, but a limited number of volunteer positions are also available for Friday site set-up (day before festival). All volunteers receive a beautiful Folk Festival Volunteer t-shirt. Volunteers who complete a 4-hour shift (or two 2-hour shifts) also receive a boxed lunch (2-hour shifts do not).

Select your top three choices for the areas and shift times where you are most interested in volunteering. Note your choices by writing “1” to signify your first choice, “2” for your second choice and “3” for your third choice in the appropriate spaces. If you are opting to work two 2-hour shifts, give an additional fourth choice (“4”). Please note that while we try to give you your preferred assignment, we cannot guarantee placements in your preferred areas or time slots.

To volunteer, fill out this form, return it to the New Jersey Folk Festival, American Studies Dept., Ruth Adams Building, Douglass College, fax to 732/932-1169, or mail to: New Jersey Folk Festival
Department of American Studies
Rutgers, The State University of New Jersey
131 George Street
New Brunswick, NJ 08901-1414

Name          ___________________________________________________________________
Mailing Address  ___________________________________________________________________
Email   ______________________________ _______________________________________
Phone Number  ________________________________ T-Shirt Size (S, M, L, XL) _______________

I WOULD LIKE TO VOLUNTEER FOR:

Friday Positions

Friday Field Set-up: assist with set-up of tables, chairs, signs, sandwich boards, sound equipment, program boxes, pop-up tents
     Friday Shifts: _____10am-2pm     _____2pm-6pm     _____5pm-9pm

Saturday Positions

Craft Market: assist with supervision of vendors unloading vehicles, direct automobile traffic on field as crafters arrive on site
     Saturday Shift: _____6am-10am

Main Check-in: assist with check-in & distribution of info packets to performers, craft vendors, others and direct them to appropriate unloading or parking areas
     Saturday Shifts: _____6am-10am     _____9:30am-11:30am     _____11am-1pm     _____12:30pm-2:30pm

Children’s Activities: assist/ supervise children (ages 5-12) with simple craft projects, games; be a face-painter, games coordinator
     Saturday Shifts: ___9:30am-1:30pm ___11am-1pm ___12-2pm ___1-3pm ___2-4pm ___3-5pm ___4-6pm

Heritage Area: assist craft demonstrators by explaining craft processes to visitors and safeguard demonstrator’s belongings
     Saturday Shifts: ___9:30am-1:30pm ___11am-1pm ___12-2pm ___1-3pm ___2-4pm ___3-5pm ___4-6pm

Stage Assistants: assist staff with stage changes & set-up between acts, moving instruments, props; backstage hospitality for performers, breakdown of stage area at close of festival
     Saturday Shifts: ___9:30-11:30am ___11:30am-1:30pm ___1:30-3:30pm ___3:30-5:30pm ___5-7pm

Gatehouse & Hospitality Tent: prepare coffee & maintain breakfast supplies for staff and volunteers, help serve boxed lunches, maintain cleanliness of Hospitality Tent & Gatehouse; runners for miscellaneous errands
     Saturday Shifts: _____6am-10am     _____10am-12pm     _____12pm-2pm     _____2pm-4pm

Folk Marketplace Sales/Info: sell performer CDs, publications; provide general festival info
     Saturday Shifts: ___9:30-11:30am ___11am-1pm ___12:30-2:30pm ___2-4pm ___3:30-5:30pm ___5-7pm

Festival Breakdown: help remove equipment from field, break down stage platforms, chairs, tables, signs, sandwich boards
     Saturday Shifts: _____6pm-8pm

Recruited by _________